1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
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<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
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<tr>
<td>John B. Hanson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Absent</td>
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<tr>
<td>Burdel Welsh</td>
<td>Police Chief</td>
<td>Present</td>
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<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
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<td>Michelle Giovo</td>
<td>Chief Financial Officer</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Laura Oslund, Emily Carter, Jared Carter, Ryker Carter, Kathy Durham, Corinne Copelan, Lynette Parker, Cassandra Craythorn, Raul Naranjo, Teresa Naranjo, Jeff Durham, Cynthia Welsh and Colton Smith

Mayor Corona called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

Laura Oslund from the PACE Coalition stated that she has concerns about a marijuana cultivation and production facility being located in West Wendover as marijuana is a needy crop. Laura stated that marijuana needs high temperature, strong lights and water. The average size plant to get to maturity can use up to 6 gallons of water per day per plant and can produce up to 10 pounds of carbon dioxide. Laura stated that people should be very concerned for the health and welfare of the community as marijuana cultivation and production facility can environmentally impact the community.

4. APPROVAL OF THE MINUTES (For Possible Action)

a. City Council - Regular Meeting - Jan 16, 2018 7:00 PM Accepted

“The City of West Wendover is an equal opportunity provider.”
Council Member Holm made the motion to approve the minutes of the regular meeting of January 16, 2018. The motion was seconded by Council Member Anderson and passed unanimously.

5. PRESENTATION

a. Mayor's Youth Award - West Wendover Elementary, Middle and High Schools

Lynette Parker introduced Isabelle Craythorn as the Mayor's Youth Award winner for the Elementary School. Lynette stated that Isabelle is a privilege to teach as she listens, thinks and follows along on what she is learning. Lynette stated that Isabelle wants to learn and grow with purpose, and follows the golden rule. Lynette stated that Isabelle is a bright and shining spot in music and she hopes that she will keep all her wonderful traits as she grows up. Lynette read remarks from Isabelle's other teachers which included how friendly and quite she is, that she is always enthusiastic and a wonderful artist. Lynette read remarks from Isabelle's family which included what a caring young lady she is, that she has a warm smile, she cares about people and animals and they are proud she is a part of their lives.

Michael Christensen introduced Ryker Carter as the Mayor's Youth Award winner for the Middle School. Michael stated that Ryker is conscientious and curious student who always participates and is reliable and enthusiastic. Michael stated that Ryker plays the piano and participates in the Civil Air Patrol. Michael stated that Ryker gets along well with others and is an exemplary student.

6. NEW BUSINESS

a. Discussion and Decision Regarding a Proclamation Declaring February 2018 as “National Radon Action Month in West Wendover, Nevada” and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager
Review/Comment/Action: City Council

Chris Melville explained that normally this would be done in January which is actually National Radon Action Month but there had been an error and it did not get placed on the agenda in January. Chris stated that he had spoken with the University of Nevada Cooperative Extension about moving the proclamation to February and they would appreciate it. Chris stated that to date we have given out 7 kits which are free to Elko County residents. Chris stated that the University of Nevada Cooperative Extension did not have much information on Elko County in general and West Wendover. Chris explained that there would be a similar program next year also. Council Member Holm asked if there were still testing kits available. Chris stated that there still are kits available at the City Hall. Council Member Gutierrez asked if we would always be behind on the month of the proclamation. Chris stated that no we would be back on schedule next year.

Council Member Anderson made the motion to approve the Proclamation Declaring February 2018 as "National Radon Action Month in West Wendover, Nevada". The motion was seconded by Council Member Holm and passed unanimously.

b. Discussion and Decision Regarding the Purchase of a New Landfill Loader, Approval to Augment the Current Compost/Garbage/Landfill Budget for said Purchase and Authorize
the City Manager to Prepare and the Mayor to Execute Any Related Contracts/Documents and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager
Review/Comment/Action: City Council

Chris Melville stated that Bryce Kimber's memo covered the need for the new loader at the landfill. The current loader is 21 years old and has been having issues with the transmission which could cost between $24,000.00 and $40,000.00 to fix if there are no further problems. The current loader has provided the City with a good service but is too small and not heavily built for our needs. The yearly payment for a new loader would be $36,655.79 a year for 5 years with a balloon payment at the end of the contract of $76,960.00. Chris stated that we would get a trade in on the current loader of $10,550.00. Chris stated that the total cost of the loader would be $231,738.00 and the Compost/Garbage/Landfill Enterprise Fund would need to be modified to cover the payments. Council Member Anderson asked what the length of the contract is. Chris stated that the contract would go until 2023 with a balloon payment. Mayor Corona asked if the payments are something that could be handled in the current budget. Chris stated that it would be tight but the fund should be able to handle it. Chris stated that the current loader could be repaired but that then leaves us with the potential that something else could happen due to the age and use of the machine. Council Member Holm asked if the current loader could be kept and used as a backup. Chris stated that the current loader is not working so it could not be used as a backup. Council Member Holm stated that hopefully we would get another 20 years out of the new loader. Chris stated that is what we hope for and the new loader is a more heavy duty machine.

Council Member Anderson made the motion to approve the purchase of a new landfill loader, approval to augment the current Compost/Garbage/Landfill budget for said purchase and authorize the City Manager to prepare and the Mayor to execute any related contracts/documents. Council Member Anderson amended his motion to include the total amount to be financed of $231,738.00 and awarded to Cashman Equipment. The motion was seconded by Council Member Holm and passed unanimously.

(c) Discussion and Decision Regarding the Adoption of the Intrastate Interlocal Contract Between the Department of Public Safety State Fire Marshall Division for the State of Nevada and the City of West Wendover and Authorize City Manager to Prepare and Mayor to Execute Any Related Documents and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager
Review/Comment/Action: City Council

Chris Melville explained that the Interlocal Contract covers the work that currently takes place with the State which includes the fire inspections and commercial plan reviews. Chris stated that the State was to have an agreement in place years ago but it has never materialized until now. The City has followed the requirements for the last 20 years and uses licensed and certified personnel for all plan reviews.

Council Member Flores made the motion to adopt the Intrastate Interlocal Contract between the Department of Public Safety State Fire Marshall Division for the State of
Nevada and the City of West Wendover and authorize the City Manager to prepare and the Mayor to execute any related documents. The motion was seconded by Council Member Gutierrez and passed unanimously.

d. Discussion and Decision to Approve and Adopt the Proposed Fire Department - Fire Lane Policy Provisions and Other Matters Appropriately Related Thereto (For Possible Action)

Report By Fire Chief

Review/Comment/Action: City Council

Chris Melville explained that this is a fire lane/access roads markings and/or signage policy. The policy is to ensure that the Fire Chief has proper policy in place to identify and specify appropriate fire lanes at major commercial businesses. The policy is to establish appropriate marking criteria for the fire lanes so that there is clear standards and consistency. Chris stated that the policy is to identify where access is needed and coordinate with local businesses the new policy before enforcement and citations are issued.

Council Member Gutierrez made the motion to approve and adopt the proposed Fire Department - Fire Lane Policy Provisions. The motion was seconded by Council Member Anderson and passed unanimously.

7. DEPARTMENT REPORTS

1. Youth City Council

Colton Smith stated that for the past couple the members of the Youth City Council have been trying to recruit potential replacements for the upcoming school year.

2. Fire Chief

No additional update was given as the Fire Chief was not present at the meeting.

3. Police Chief

Burdel Welsh stated that currently all positions are filled with Officer Escareno completing field training, Isabelle Carrillo and Jennifer Miera completing their dispatch training. Burdel stated that 11 out of the 14 vehicles have had the carbon monoxide recall completed.

4. City Clerk/Records Officer

Anna Bartlome stated that election signups would begin on March 5 and go through March 16, 2018 with there being 3 Council Member seats available. Anna further stated that the City would start issuing marriage licenses on February 14th.

5. Chief Financial Officer

Michelle Giovo stated that the Consolidated Tax has again come in higher than last year which is a positive trend. Michelle stated that a letter had been received from the Nevada Department of Taxation regarding receipt and review of the annual audit which had no violations of statue and/or regulations. Michelle explained that a Request for Proposals was going out for auditor services as it has been 5 years since the last one had been done. Michelle stated that we need to designate the auditors by the end of March. Michelle reminded everyone of the budget workshops on April 4th and 5th.
Council Member Holm asked how far in advance they would receive a copy of the budget to review. Michelle stated about a week ahead of time.

6. **Public Works Director**

No update given as the Public Works Director was not present for the meeting.

7. **City Manager**

Chris Melville stated that Bryce Kimber's father had passed away and the service would be on February 10th at 11 a.m. (Pacific Time) in Montello. Chris stated that a special meeting would need to be held on February 20th for Department Head evaluations. Chris stated that the Wendover Christian Fellowship Church is still working on the appropriate changes to the sanctuary regarding exiting due to its size. Construction on Bomarc Station Phase 2 is continuing with tenant improvements are being made for the Mailboxes Etc. and a dollar store; tenant improvement plans will be coming for a dry cleaner. Chris stated that the owners of Bomarc have purchased property to potentially build some housing. Council Member Holm asked if Bomarc would be building apartments/condominium type facilities. Chris stated that there would be some apartments and single family houses. Council Member Gutierrez stated that he had meet with John Spillman who raised some concerns regarding the zoning for that area. Chris stated that he had meet with the owners and discussed a zone change for the area. Chris stated that he had meet with the owners of Cardinal Construction which are Jeff Cannon and his son who are the owners of the unfinished Silverado Estates Subdivision and they have some interest in developing the City housing lots. Chris explained to them that a letter of intent would need to be submitted so that an agreement can be developed. The executed lease agreement with the Air Force regarding the compost facility had been sent to them to complete. Chris stated that the CDBG application had been submitted on time and presentations would be made on March 19th. Chris explained that there could be a complication with the CDBG process due to the Federal Government still working on the budget. Chris explained that Peppermill would be painting the Fire Station after they have competed repainting Chevron. The permit has been pulled for the new exterior of the Rainbow Casino that will begin when they have finished on the Peppermill Casino. Chris stated that there had been a meeting to discuss the status of the Air Force Property conveyance which is about a 2 year timeline. Chris also had a meeting to discuss the BLM City Center/Downtown property reversionary interest purchase which could possible take up to 1 year to complete. Chris stated that the TV advertising the 1% Committee has done has begun again starting February 1st; also advertising is continuing in the Megaplex Theaters. Chris explained that the Nevada Department of Taxation has awarded the medical marijuana dispensary site locations to Deep Roots Medical; we will now go back and continue the licensing process. Chris stated that the cultivation and production medical marijuana site location is still going through the review process and could take up to 90 days. Chris stated that currently all city positions are filled and there will be 10 individuals taking an Essential Management Skills Course in Elko which is held by POOL/PACT.

8. **COMMUNICATIONS**

**Reports by Elected Officials**

Council Member Holm congratulated the Mayor's Youth Award winners and thanked the teachers for coming to present the awards. Council Member Holm gave her condolences to Bryce Kimber and his family. Council Member Holm stated that there had been 25 inquiries for marriage licenses on Friday before noon. Council Member Holm thanked all those who
donated items to the gift baskets. Council Member Holm welcomed all those new in the police department and dispatch. Council Member Holm stated that the Peppermill and Rainbow facilities will look very classy when the exterior projects are completed.

Council Member Anderson congratulated the new members of the police and dispatch departments. Council Member Anderson thanked the Youth City Council for being present at the meeting. Council Member Anderson congratulated the Mayor's Youth Award winners and thanked the departments for all their hard work. Council Member Anderson thanked Chris Melville and Mayor Corona for all the work that they have been doing and thanked Council Member Holm for her work on the marriage license project.

Council Member Flores gave his condolences to Bryce Kimber and his family. Council Member Flores congratulated the Mayor's Youth Award winners. Council Member Flores stated that the Cinco de Mayo event is scheduled for May 6th and anyone that would like to volunteer would be greatly appreciated. Council Member Flores stated he has had some people inquire about marriage licenses. Council Member Flores thanked the Department Heads for the work they do.

Council Member Gutierrez welcomed all the new hires in the City. Council Member Gutierrez congratulated the Mayor's Youth Award winners and thanked the Department Heads. Council Member Gutierrez stated that he had attended the Nevada League of Cities meeting in which an attorney gave a presentation regarding a lawsuit regarding the opioid crisis. Council Member Gutierrez stated that he would not be present at the March 6th meeting.

Mayor Corona gave his condolences to Bryce Kimber and his family. Mayor Corona congratulated the Mayor's Youth Award winners. Mayor Corona stated that a presentation will be given at the next meeting regarding the potential lawsuit to pharmaceutical companies. Mayor Corona is very excited about the City being able to issue marriage licenses and Mayors can now conduct marriage ceremonies. Mayor Corona stated that he is the chair of the Small Cities Caucus and with the upcoming Legislative Session the will have the ability to provide a bill draft.

9. APPROVAL OF THE CLAIMS
   a. Claims for February 6, 2018 (For Possible Action)

   Council Member Holm made the motion to approve the claims for February 6, 2018. The motion was seconded by Council Member Anderson and passed unanimously.

10. COMMENTS FROM THE GENERAL PUBLIC

   None offered or received.

11. NEXT MEETING DATE AND ADJOURNMENT
   a. Motion to: Adjournment (For Possible Action) Adopted

   The next meeting date is a special meeting on February 20, 2018 at 6:00 p.m. at the West Wendover City Hall, Conference Room #115. The next regular meeting is February 20, 2018.
at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Gutierrez made the motion to adjourn at 7:58 p.m. The motion was seconded by Council Member Anderson and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer