WEST WENDOVER CITY COUNCIL, MINUTES OF THE
REGULAR MEETING OF FEBRUARY 20, 2018

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
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</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Late</td>
<td>7:15 PM</td>
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<tr>
<td>John B. Hanson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
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<tr>
<td>Burdel Welsh</td>
<td>Police Chief</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
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<tr>
<td>Michelle Giovo</td>
<td>Chief Financial Officer</td>
<td>Present</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Kathy Durham, Brenda Claiborne, Triston Burnum, Corinne Copelan, Jacky Collazo, Sufi Wha, John Spillman, Elijah Haynes, Mike Katsonis and Cynthia Welsh.

Mayor Corona called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

Kathy Durham stated that due to the recent Florida school shooting they are planning to do 17 different acts of civil engagements in honor of the victims. Kathy further stated that they are looking at mentors for the youth instead of just the internet. There is no date or times yet confirmed for any of the events. Kathy stated that there are three walkouts scheduled concerning the violence in schools and she hopes this can teach the youth a valuable lesson.

Mike Katsonis stated that he was here for the presentation on the opioid crisis as this has been an issue since he started practicinig in the pharmacy in 1972. Mike further stated that if you wanted to utilize his experience on the opioid crisis he would be open to that.

4. APPROVAL OF THE MINUTES (For Possible Action)
a. City Council - Regular Meeting - Feb 6, 2018 7:00 PMAccepted

Council Member Holm made the motion to approve the minutes of the regular meeting of February 6, 2018. The motion was seconded by Council Member Anderson and passed unanimously.

5. PRESENTATION

1. Presentation by Mr. Eglet and Mr. Adams Regarding the Opioid Crisis in Nevada and Potential Litigation Measures

Mayor Corona stated that there would be no presentation tonight as one of the presenters was ill. Mayor Corona stated that this presentation had been given at a Nevada League of Cities meeting in Henderson and it concerns potential litigation on the opioid crisis. Mayor Corona further stated that the attorneys would handle that case pro-bono for any cities that want to participate in the lawsuit. Mayor Corona stated that even if the City decides not to participate in the lawsuit the information provided is very interesting.

6. NEW BUSINESS

a. Discussion and Decision to Authorize Acceptance of the Grant from the Nevada Off Highway Vehicles (OHV) Program in the Amount of $50,000 for Use in Purchasing Utility Terrain Vehicle and Related Equipment and Authorize the City Manager to Prepare and the Mayor to Execute All Documents Related Thereto (For Possible Action)

Report By Police Chief

Review/Comment/Action: City Council

Burdel Welsh explained that the amended amount of the grant was for $45,000.00 which if approved would be used for the purchase of a side by side utility vehicle and equipment. Burdel explained that the vehicle would be used to interact with the youth and others about safety of off road vehicles. General discussion was had regarding the vehicle, equipment, use of vehicle in search and rescue operations, and possibly changing the current ATV ordinance to incorporate the new side by side units.

Council Member Flores made a motion to authorize acceptance of the grant from the Nevada Off Highway Vehicles (OHV) Program in the amount of $45,000.00 for use in purchasing utility terrain vehicle and related equipment and authorize the City Manager to prepare and the Mayor to execute all documents related thereto. The motion was seconded by Council Member Anderson and passed unanimously.

b. Discussion and Decision to Approve the Grant Application to the Nevada Department of Public Safety, Office of Criminal Justice Assistance for Funding the Purchase of Level III or Higher Hand Carried Ballistic Shields for the West Wendover Police Department and Authorize the City Manager to Prepare and Execute the Required Certification and Documents and Other Matters Appropriately Related Thereto (For Possible Action)

Report By Police Chief

Review/Comment/Action: City Council

Burdel Welsh explained that this grant was for the purchase of hand held ballistic shields which are used during active shooter incidents. The current shield the department has is from 1995 and was rated for a five year period. Burdel explained that if approved the department would purchase 2 to 3 shields rated a category 3 or higher and would be stored in the squad room for easy access.
Council Member Hanson made the motion to approve the grant application to the Nevada Department of Public Safety, Office of Criminal Justice Assistance for funding the purchase of Level III or higher hand carried ballistic shields for the West Wendover Police Department and authorize the City Manager to prepare and execute the required certification and documents. The motion was seconded by Council Member Gutierrez and passed unanimously.

c. Discussion and Decision to Approve the City of West Wendover Transportation Master Plan for Streets Version 2.4 as Updated February 20, 2018 and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager

Review/Comment/Action: City Council

Chris Melville explained that the master plan components are used in grants and overall city planning. Council Member Holm asked if there will be access to the Industrial Park by crossing the railroad tracks. Chris stated that there would not be access to the Industrial Park by crossing the railroad tracks as there would have to be an overpass constructed for that to happen. Council Member Anderson asked if there was a cost associated with the master planning documents. Chris stated that there is no cost with the documents as they are used for planning purposes.

Updates to the Transportation Master Plan - Streets Version 2.4 include the following:

- Florence Way Phase 2 and 3
- Laguna Drive extension
- N. Gene L. Jones Way
- ROW modifications to Sycamore Way
- S. Gene L. Jones Way (planning)
- Industrial Way and Logistics Drive (Industrial Park)
- Modifications to Airport Way and the access to US 93A
- N. Florence Way (north side I-80 near Rusty Palm property) and related modifications to the ROW for Leppy Pass Avenue/Palo Verde Boulevard
- Wendover Boulevard Phase 1
- Pueblo Boulevard Extension (part of the Downtown Development Infrastructure Phase 1)

Council Member Anderson made the motion to approve the City of West Wendover Transportation Master Plan for Streets Version 2.4 as updated February 20, 2018. The motion was seconded by Council Member Holm and passed unanimously.
d. Discussion and Decision to Approve the City of West Wendover Transportation Master Plan for Pedestrian Facilities Version 2.3 as Updated February 20, 2018 and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager

Review/Comment/Action: City Council

Chris Melville stated that the list of changes to the pedestrian master plan was long but most were minor and had to do with sidewalk or pedestrian widths.

Updates to the Transportation Master Plan - Pedestrian Version 2.3 include the following:

- Wells Avenue Pedestrian Enhancements Project
- Red Garter Pedestrian Enhancements Project
- Wendover Boulevard Pedestrian Access Project
- Florence Way Phase 1
- Camper Drive Pedestrian Enhancements
- N. Gene L. Jones Way
- S. Gene L. Jones Way (planning)
- Industrial Way and Logistics Drive (Industrial Park)
- Exit 410 Pedestrian Enhancements (providing sidewalk from Wendover Boulevard through and to the north side of I-80)
- N. Florence Way (north side I-80 near Rusty Palm property)
- Wendover Boulevard Phase 1
- Florence Way Phase 2 and 3
- Laguna Drive extension
- Pueblo Boulevard Extension (part of the Downtown Development Infrastructure Phase 1)

Council Member Holm made a motion to approve the City of West Wendover Transportation Master Plan for Pedestrian Facilities Version 2.3 as updated February 20, 2018. The motion was seconded by Council Member Anderson and passed unanimously.

e. Discussion and Decision to Approve the City of West Wendover Bicycle System Plan Revision 3 as Updated February 20, 2018 and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager

Review/Comment/Action: City Council

Chris Melville stated that the bicycle plan is part of the transportation system plan. Chris stated that street improvement projects are for complete streets which incorporate all forms of transportation venues. Council Member Anderson asked if there was funding
available for bicycle trails. Chris stated that yes at times there is funding available

Updates to the Bicycle System Plan Revision 3 include the following:

2004-2017

- Florence Way Phase 1 (completed)
- Leppy Hills Trail System Phase 1 (completed)
- Wendover Boulevard Phase 1 (completed)
- N. Gene L. Jones Way (completed)
- Snoopy Trail (map completed)
- Elko Avenue (completed)
- Tibbets Boulevard (completed)
- Airport Way (in process)
- Pueblo Boulevard Phase 1 (completed)
- Yucca Trail (map completed)
- Leppy Trail (map completed)
- Sago Trail (map completed)
- Flat Top Trail (map completed)
- Pilot Trail (map completed)

2017-2027

- Florence Way Phase 2 & 3 (completed)

Council Member Gutierrez made a motion to approve the City of West Wendover Bicycle System Plan Revision 3 as updated February 20, 2018. The motion was seconded by Council Member Hanson and passed unanimously.

7. DEPARTMENT REPORTS

1. Youth City Council

Elijah Haynes stated that the Youth City Council will assist Kathy Durham on her 17 acts of service and kindness. Elijah stated that there would be an activity for First Responders; the Youth City Council will be looking at doing a senior and veteran’s night, and a day of community service. Council Member Hanson asked if there was a set date for any of those events. Elijah stated that there is no date but they are working on it and would keep everyone posted.

2. Fire Chief

Jeff Knudtson stated that the Mailbox/UPS store was trying to open within the next week and a temporary occupancy may have to be issued.
3. **Police Chief**

Burdel Welsh had noting to report.

4. **City Clerk/Records Officer**

Anna Bartlome had nothing to report.

Mayor Corona thanked all those involved with the marriage license process for the work that was done getting the program up and going even with all of the hiccups.

5. **Chief Financial Officer**

Michelle Giovo stated that the preliminary budget estimate from the State is slightly up compared to last year with the final numbers coming March 15th. There will be special meetings on April 4th and 5th, 2018 for the Mayor and Council to review the budget with Department Heads.

6. **Public Works Director**

Bryce Kimber thanked the Council for the approval of the new loader; it has been delivered and is currently in operation.

7. **City Manager**

Chris Melville explained that Greyhound bus service will be discontinuing the route from Reno to Salt Lake City. Chris encouraged everyone to talk to Congressman Amodei as he has been assisting on the Amtrak project. Chris stated that with no Greyhound service there is no national transportation out of the community. Council Member Anderson asked if Greyhound was going out of business. Chris stated that no just the route has been canceled. Chris stated that the elected officials in the State need to understand how terrible this is for the community.

8. **COMMUNICATIONS**

**Reports by Elected Officials**

Council Member Holm thanked everyone on the marriage license project and there currently been 9 licenses issued. Council Member Holm stated that she will continue to work on the DMV project but they are in the process of getting a new system and we are down on the list of priorities.

Council Member Anderson thanked and congratulated the Department Heads. Council Member Anderson stated that he appreciates the input from the Youth City Council and commends them on the efforts for acts of service.

Council Member Flores thanked the Department Heads and congratulated those who helped with the marriage licenses. Council Member Flores thanked Kathy Durham for putting together the civil engagements.

Council Member Gutierrez thanked those involved with the marriage license project. Council Member Gutierrez is excited for the work that the Youth City Council is doing.
Council Member Gutierrez stated that he would not be present at the March 6th meeting.

Council Member Hanson thanked everyone for the work they do. Council Member Hanson stated that the Recreation District put out bids for a Scobie Park remodel; the bid was awarded and a 2 month timeline to build the equipment.

Mayor Corona stated that he is very excited for the marriage licenses as 5 licenses had been issued on February 14th and 4 out of those 5 were married that day. The first wedding ceremony took place at Wendover Will. Mayor Corona stated that the State approved Deep Roots for a dispensary license. Mayor Corona stated that due to the time to get regulations in place for the dispersal of the 1.5 million dollars West Wendover will get a percentage of that money. Mayor Corona stated that when he is in Washington D.C. he will discuss the Amtrak and Greyhound issues with the congressional delegation. Mayor Corona explained that the Small Cities Caucus will be able to have a bill draft and possible items could include air service and a diesel fuel tax. Mayor Corona has been in contact with someone looking at doing a half marathon in the City. Mayor Corona stated that Jeremy Master is interested in doing a presentation on the Recreation District upgrades. Mayor Corona received an update from Nevada Health Centers with one of the new providers now here.

9. APPROVAL OF THE CLAIMS
   a. Claims for February 20, 2018 (For Possible Action)
   b. January 2018 Hand Checks/EFT (For Possible Action)
   c. January 2018 Insurance (For Possible Action)

Council Member Holm made the motion to approve the claims of February 20, 2018, January 2018 hand checks/EFT and January 2018 insurance. The motion was seconded by Council member Anderson and passed unanimously.

10. COMMENTS FROM THE GENERAL PUBLIC

Mike Katsonis stated that he is aware that naloxone is available to be given in cases of overdoses. Mike stated that a good place to hold the marathon would be Leppy Hills. Mike asked if Trailways still services the area. Chris Melville stated that Trailways is a regional service. Mike stated that the standby service charge also supports the Recreation District. Mike asked what a level 3 ballistic shield would stop. Burdel Welsh stated that he would discuss that with him after the meeting.

11. NEXT MEETING DATE AND ADJOURNMENT
   a. Motion to: Adjournment (For Possible Action) Adopted

The next meeting date is a regular meeting on March 6, 2018 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Gutierrez made the motion to adjourn at 8:01 p.m. The motion was seconded by Council Member Anderson and passed unanimously.

ATTEST: