WEST WENDOVER CITY COUNCIL, MINUTES OF THE
SPECIAL MEETING OF APRIL 04, 2018

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>John B. Hanson</td>
<td>Councilman</td>
<td>Late</td>
<td>6:03 PM</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Late</td>
<td>6:03 PM</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
<td></td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
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<tr>
<td>Burdel Welsh</td>
<td>Police Chief</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Late</td>
<td>6:03 PM</td>
</tr>
<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
<td></td>
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<tr>
<td>Michelle Giovo</td>
<td>Chief Financial Officer</td>
<td>Present</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Raul Naranjo, Kathy Durham, Jeff Durham, Brian Boatman, Donald Lininger, Toni Corona, Teresa Naranjo and Allison Cook

Mayor Corona called the meeting to order at 6:00 p.m. in the West Wendover City Hall, Conference Room #127. All those present and excused are noted above.

Mayor Corona called for a recess at 6:02 p.m.

Mayor Corona called the meeting back to order at 6:03 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

4. NEW BUSINESS
a. Discussion and Decision to Approve the Tentative Budget for 2018-2019 Fiscal Year with Department Heads and Other Matters Appropriately Related Thereto (For Possible Action)

Report By Chief Financial Officer

Review/Comment/Action: City Council

Michelle Giovo stated that the only change to the budget for payroll is due to step increases, merit and longevity. Michelle explained that a final decision would need to be made as whether to include the following items in the budget:

- Increase in health contribution $10,000.00 per employee (currently $9,000.00)
- Engineering Tech $57,769.00
- 2 Police Officers under a grant $170,000.00 (100% covered 1st year, 75% 2nd year, 50% 3rd year and 0% 4th year)
- Municipal Judge salary increase $1,750.00
- Fireman promotion to Captain $8,460.00
- Detective/Sergeant promotion to Detective II/Sergeant II $6,420.00
- 2 new copiers on a 4 year lease $7,776.00 ($5,625.00 currently)
- Transport Van for Police Department $60,000.00

General discussion was had regarding the potential promotions of the Fireman to Captain and the Detective/Sergeant to Detective II/Sergeant II, and the increase of 6.2% to the general liability insurance.

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the General Fund (potential increase in dispatch fees), General Government (potential new copiers, increase in advertising and recruitment, and travel and training to include the National League of Cities conference).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Municipal Court (possible 5% increase to Municipal Judge salary).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Elections (adding funding for the upcoming election).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Police Department (2 police officer positions requested to be covered by a grant, transport vehicle, equipment and training for active shooter scenario).

General discussion was had regarding preparation of the 2018-2019 fiscal year
budget for the Fire Department (promotion of Firefighter to Captain).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Dispatch Department (new computers and a master clock).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Paved Streets and Public Works (street signs, street lights, and stop lights).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for Community Development (potential new hire of Engineering Tech).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for Public Health (lease/rent payment for housing incentive, and increase to repair and maintenance of facilities).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for Animal Control (increase in repair and maintenance of facilities and vehicles).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for Community Support (West Wendover will host the July 4th event) and Library (no changes to previous year’s budget).

Mayor Corona called for a break at 7:35 p.m.

Mayor Corona called the meeting back to order at 7:47 p.m.

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for Seizure/Forfeiture, Recreation Board, Court Admin Assessments, Medical Clinic, Grant Fund, Welcome Center, Wendover Will Landmark, Capital Projects and Ad Valorem Capital Projects.

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Water Fund, Sewer and Compost Fund (increase to repair and maintenance of facilities and equipment for Reuse).
General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Johnson Springs Transmission System (overflow valve replacement).

General discussion was had regarding preparation of the 2018-2019 fiscal year budget for the Health Insurance (increase of the employee and employer contribution).

Bryce Kimber provided information regarding the free dumping for the community, how much is dumped in a year and if a charge was assessed how much it might be. General discussion was had regarding implementing a fee to dump in the City; potential fees to charge and that commercial businesses do pay to bring trash to the community cans.

- Increase in health contribution $10,000.00 per employee (currently $9,000.00). Council Member Anderson made a motion to approve the health contribution by the City to $10,000.00 per employee with a total increase of $63,000.00. The motion was seconded by Council Member Flores and passed unanimously.

- Engineering Tech $57,769.00 for whole year. Council Member Hanson made a motion to approve an Engineering Tech position for the whole year at a total cost of $57,769.00. The motion was seconded by Council Member Anderson and failed. Council Members Flores, Gutierrez and Holm voted nay.

- Engineering Tech $28,655.08 for six months of year. Council Member Flores made a motion to approve an Engineering Tech position for six months at a total cost of $28,655.08 with the City Manager to determine whether to go out for recruitment of position. The motion was seconded by Council Member Hanson and passed unanimously.

- 2 Police Officers under a grant $170,000.00 (100% covered 1st year, 75% 2nd year, 50% 3rd year and 0% 4th year). Council Member Anderson made the motion to hire 2 Police Officer positions contingent on finding grant funding covering the first year at 100% for a total amount of $170,000.00. The motion was seconded by Council Member Hanson and passed with Council Member Gutierrez voting nay.

- Municipal Judge salary increase $1,750.00. Council Member Hanson made the motion to approve a 5% increase to the Municipal Judge salary for a total amount of $1,750.00. The motion was seconded by Council Member Flores and passed unanimously.

- Fireman promotion to Captain $8,460.00. Item dies due to no motion being made.

- Detective/Sergeant promotion to Detective II/Sergeant II $6,420.00. Item dies due to no motion being made.

- 2 new copiers on a 4 year lease $7,776.00 ($5,625.00 currently). Council Member Gutierrez made a motion to lease 2 new copiers with a total cost per year at $7,776.00. The motion was seconded by Council Member Holm and passed
unanimously.

- **Transport Van for Police Department $60,000.00.** Council Member Anderson made a motion to approve $60,000.00 in funding for a prisoner transport van. The motion was seconded by Council Member Hanson and passed unanimously.

Michelle explained that she would need to make a correction to the Wendover Will Fund by changing the special events to $1,000.00 and electricity would stay at $5,000.00.

Council Member Gutierrez disclosed that he works at Nevada Health Centers but would not personally benefit from funding made to the Public Health Fund or Medical Facility Fund.

Council Member Anderson made the motion to approve the preparation of the tentative budget for the 2018-2019 fiscal year budget with the noted additions and corrections stated above. The motion was seconded by Council Member Gutierrez and passed unanimously.

5. **COMMUNICATIONS**

Council Member Flores thanked all the Department Heads and their staff for doing without some items requested.

Council Member Holm stated that she knows it is a struggle and there is lots of give and take. Council Member Holm thanked Michelle Giovo for all of her years of work.

Council Member Hanson thanked everyone for their work on the budget. Council Member Hanson stated that he appreciates all the departments that did not get what they wanted and congratulated those that did get what they asked for.

Council Member Gutierrez thanked everyone for their patience. Council Member Gutierrez stated that they try to do make the best decision for the community.

Council Member Anderson stated that he is very appreciative of the departments and they are trying to make the best decisions for everyone.

Mayor Corona thanked everyone for their work on the budget and he thanked Michelle Giovo for making the process easy.

6. **COMMENTS FROM THE GENERAL PUBLIC**

Jeff Durham stated that the $300,000.00 that Mesquite took in as well as the 3% fee would be nice right about now.

Kathy Durham stated that she was thankful that the meeting is open to the public as transparency in government is good.

7. **ADJOURNMENT**
a. Motion to: **Adjournment (For Possible Action)** Adopted

Council Member Gutierrez made the motion to adjourn at 9:09 p.m. The motion was seconded by Council Member Hanson and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer