WEST WENDOVER CITY COUNCIL, MINUTES OF THE
REGULAR MEETING OF JULY 17, 2018

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
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<td>John B. Hanson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Absent</td>
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<tr>
<td>Burdel Welsh</td>
<td>Police Chief</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Brenda Claiborne, Cathy Bean, Corinne Copelan, Teresa Naranjo, Raul Naranjo, Amee Gutierrez, Cynthia Welsh and Donald Lininger

Mayor Corona called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chamber #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

4. APPROVAL OF THE MINUTES (For Possible Action)

a. City Council - Regular Meeting - Jun 19, 2018 7:00 PM

Accepted

Council Member Holm made the motion to approved the minutes of the regular meeting of June 19, 2018. The motion was seconded by Council Member Gutierrez and passed unanimously.

5. PRESENTATION

a. Presentation by Mayor Recognizing Brenda Claiborne and Cathy Bean in Regards to the 2018 4th of July Event

Mayor Corona stated that without the huge amount of work that Brenda Claiborne and Cathy Bean did for the July 4th event the day would not have been a success. Mayor Corona stated that...
they organized the selfie/trivia contest, amazing race contest, bingo, parade with over 40 entrants and worked the booth all day on the 4th.

Agenda taken out of order, New Business item a heard next, see below.

b. Presentation to Chief of Police Burdel Welsh, Years of Service

Council Member Anderson presented Burdel Welsh with a plaque for his years of service.

6. CONSENT CALENDAR

a. Discussion and Decision to Adopt Resolution #2018-14 a Resolution which Formerly Adopts New Building Code Provisions as Provided for Under City Code 7-1-2(A) "Amendments to Codes" as it Relates to Pertinent Building Codes Governed by Title 7, Chapter 1 of the West Wendover City Code (For Possible Action)

Report By City Manager

Review/Comment/Action: City Council

Chris Melville stated that the resolution provides an update to the building codes and keep us level with what the State is doing. Chris stated that this will make the code and plan reviews easier with the State Fire Marshal and designers. Chris stated that we will continue to follow what codes the State is using.

Council Member Hanson made a motion to adopt Resolution #2018-14, a resolution which formerly adopts new building code provisions as provided for under City Code 7-1-2(A) "Amendments to Codes" as it relates to pertinent building codes governed by Title 7, Chapter 1 of the West Wendover City Code. The motion was seconded by Council Member Flores and passed unanimously.

7. NEW BUSINESS

a. Discussion and Decision to Accept the Resignation of the Chief of Police Burdel Welsh and Authorization for City Manager to Proceed with Appropriate Recruitment for the Vacancy of the Chief of Police per City Code 1-10-3 and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager

Review/Comment/Action: City Council

Chris Melville stated that there needs to be formal action taken regarding the resignation of Burdel Welsh and authorize him to do recruitment for the position. Chris also stated that he would need 2 Council Members to serve on the selection committee. Council Members Flores and Hanson stated that they would be willing to serve on the committee.

Council Member Anderson made the motion to accept the resignation of the Chief of Police Burdel Welsh and authorize the City Manager to proceed with appropriate recruitment for the vacancy of the Chief of Police per City Code 1-10-3. The motion was seconded by Council Member Gutierrez and passed unanimously.
b. Discussion and Decision with Regard to the Approval of the Contract for Finance Consulting Services Between the City of West Wendover and Michelle Giovo, an Independent Contractor, for the Performance of Certain Financial Consultant Services for the City of West Wendover and Authorize the Mayor to Execute Such Contract and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Manager
Review/Comment/Action: City Council

Chris Melville explained the proposed contract between the City and Michelle Giovo for financial consultant services over the next several months. Chris stated that Michelle would have access to her computer and will follow up once a week or every other week. Chris stated that the hours Michelle will work will be under 10 hours per week with a compensation of $99.00 per hour. Discussion was had regarding the Michelle’s duties over the next several months.

Council Member Flores made the motion to approve the Contract for Finance Consulting Services between the City of West Wendover and Michelle Giovo, an Independent Contractor, for the performance of certain financial consultant services for the City of West Wendover and authorize the Mayor to execute such contract. The motion was seconded by Council Member Anderson and passed unanimously.

8. DEPARTMENT REPORTS
   1. Youth City Council

Mayor Corona stated that he has reached out to some of the students about being on the Youth City Council but may have to wait until school starts to get it going again. Mayor Corona stated that they are going to focus on the younger students and not as many seniors this year.

   2. Fire Chief

Jeff Knudtson had nothing to report.

   3. Police Chief

Burdel Welsh stated that Lieutenant Lininger was present as he will be interim Chief of Police. Burdel stated that he was serving on the enhanced 911 board which he did submit a letter of resignation to them also but the City should put forward a recommendation for a replacement. Burdel stated that he was also serving on the State of Nevada Search and Rescue Board and has submitted a letter or resignation to them also.

Lieutenant Lininger stated that he is looking forward to moving forward.

Burdel stated that he has liked working here but more officers need to be added due to the
volume of calls for service.

4. **City Clerk/Records Officer**

Anna Bartlome stated that she would be on vacation from July 27th through August 3rd.

5. **Chief Financial Officer**

No report or update were given under the Chief Financial Officer.

6. **Public Works Director**

Raul Naranjo had nothing to report.

7. **City Manager**

Chris Melville stated that Deep Roots will be making a decision in the next few days regarding whether to build a permanent facility. Chris stated that if they proceed within six weeks they will submit their Conditional Use Permit application and licensing application. Chris explained that we are just waiting for Harvest of Nevada LLC to make the deposit in to escrow. Chris stated that a representative of Harvest of Nevada had been in the City today (July 17th) to look at the property and meet with a potential contractor regarding the project. Chris explained that he would have the draft marijuana ordinance to the Council to review in the next week with the first reading possibly taking place at the August 7th meeting with adoption at the August 21st meeting. Chris stated that there has not been a building permit issued yet to Cardinal Construction for the house on Tibbets Boulevard. Chris stated that we are waiting for the Air Force to provide their comments in the memorandum of understanding agreement regarding the property conveyance. Chris explained that within the next month there should be a list of appraisers from the BLM from which we can higher the appraiser to do the work on the downtown property with completion end of summer. Chris stated that he is working on the USDA loan applications to secure the funding for the Fire Station, Downtown Property purchase and Pueblo Boulevard infrastructure.

Council Member Flores asked if the remainder of the downtown property was left in an R&PP lease is it something that can be acquired timely. Chris stated that it would depend on the timeline as a new appraisal may need to be done.

9. **COMMUNICATIONS**

**Reports by Elected Officials**

Council Member Holm wanted to say good job to everyone who worked on the July 4th event and what an awesome float the City had. Council Member Holm stated that the Pet Connection had a meeting with Maddie’s Pet Project regarding helping out the community. Council Member Holm wished Burdel Welsh a happy retirement.

Council Member Anderson thanked those who helped with the 4th of July event as it was a lot of work. Council Member Anderson thanked the Department Heads for the work that they do. Council Member Anderson wished Burdel Welsh luck with all his future endeavors.

Council Member Flores thanked the Department Heads for the good job that they do. Council Member Flores thanked Chief Welsh for his years of service. Council Member Flores thanked the 4th of July Committee, especially Brenda Claiborne and Cathy Bean for
the extra hard work. Council Member Flores stated that the float was very nice. Council Member Flores stated that he would not be present at the next meeting (August 7th).

Council Member Gutierrez thanked all the Department Heads for the work they do. Council Member Gutierrez stated that it was a great job on the fireworks as always. Council Member Gutierrez thanked Brenda Claiborne and Cathy Bean for the great job. Council Member Gutierrez wished Burdel Welsh good luck and thanks for your service. Council Member Gutierrez stated that he would not be present at the meeting but would be available by phone.

Council Member Hanson thanked all those involved in the 4th of July event. Council Member Hanson wished Burdel and Cynthia Welsh lots of health and happiness.

Mayor Corona stated that he had signed the CDBG forms and gave them to Chris Melville. Mayor Corona thanked everyone on the 4th of July event as well as Chris Melville and his team for work on the float. Mayor Corona stated that he is waiting for the Legislative Counsel Bureau to open up the BDR forms online so that he may file one for potential changes to the DMV. Mayor Corona stated that he had recently used the walking trail on Florence Way and it is in bad shape and falling apart. Chris Melville explained that the walking trail was an interim fix until the final street, sidewalk and lighting was put in place for Florence Way; once abandoned it becomes the Recreation District and it would be their choice if they want to maintain it. Mayor Corona stated that he would be attending a conference the end of the month in Seattle.

10. APPROVAL OF THE CLAIMS

a. Claims for July 17, 2018 (For Possible Action)
b. June 2018 Hand Checks/EFT (For Possible Action)
c. June 2018 Insurance (For Possible Action)

Council Member Anderson made a motion to approve the claims of July 17, 2018, June hand checks/EFT and June insurance. The motion was seconded by Council Member Holm and passed unanimously.

11. COMMENTS FROM THE GENERAL PUBLIC

Brenda Claiborne thanked the Mayor and Council for their work on the 4th of July as they could not have done it without everyone’s participation.

Mayor Corona congratulated Burdel Welsh on his retirement and good luck to Burdel and Cynthia Welsh.

12. NEXT MEETING DATE AND ADJOURNMENT

a. Motion to: Adjournment (For Possible Action) Adopted

The next meeting date is a regular meeting on August 7, 2018 at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. Council Member Gutierrez made the motion to adjourn at 7:33 p.m. The motion was seconded by Council Member Anderson and passed unanimously.
ATTEST:

Anna E. Bartlome
City Clerk/Records Officer