WEST WENDOVER CITY COUNCIL, MINUTES OF THE
SPECIAL MEETING OF SEPTEMBER 18, 2018

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
<td></td>
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<tr>
<td>John B. Hanson</td>
<td>Councilman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
<td></td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
<td></td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
<td></td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Kathy Durham and Donald Lininger

Mayor Corona called the meeting to order at 6:06 p.m. in the West Wendover City Hall, Conference Room #115. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

4. NEW BUSINESS

a. Discussion and Decision to Approve a Wage Adjustment for Lieutenant Donald Lininger as it Relates to the Position of Police Lieutenant and Other Matters Appropriately Related Thereto (For Possible Action)

   Report By City Manager
   Review/Comment/Action: City Council

   Chris Melville explained that under current policy for the Police Lieutenant the wage adjustment is tied to the performance merit of the Chief of Police. Chris stated that since there is not a current evaluation to base a wage increase on the Council will need to approve a wage adjustment. Chris explained that he had taken the last four evaluations of the Police Chief and averaged them which if used would be 3.64%.

"The City of West Wendover is an equal opportunity provider."
Mayor Corona asked if this was more of a Cost of Living Adjustment (COLA) than a merit increase. Chris stated that the Lieutenant does receive merit increases and this was more of a COLA.

Council Member Hanson made the motion to approve a wage adjustment of 3.64% for Lieutenant Donald Lininger as it relates to the position of Police Lieutenant. The motion was seconded by Council Member Gutierrez and passed unanimously.

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<th>RESULT:</th>
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<td>SECONDER:</td>
<td>Izzy Gutierrez, Councilman</td>
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<td>Anderson, Flores, Gutierrez, Hanson, Holm</td>
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5. **ITEMS OF DISCUSSION**

   The West Wendover City Council will hold hearings, to consider the professional competency of the following positions:
   
   - Public Works Director
   - City Clerk/Records Officer

   a. Possible Decision of the Council Relative to Discussion had Pertaining to the Professional Competency of Those Positions Stated Above, Related Merit Pay and Other Matters Appropriately Related Thereto (For Possible Action)

   It was stated that the Public Works Director and City Clerk/Records Officer had received the appropriate notice per NRS 241.033.

   **Public Works Director** - General discussion was had regarding the evaluations given by the Mayor, Council, City Manager and employees. Council Member Gutierrez made the motion to find Bryce Kimber professionally competent in the position of Public Works Director and to award a 2.71% increase to the pay of the Public Works Director. The motion was seconded by Council Member Holm and passed unanimously.

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   Possible Decision of the Council Relative to Discussion had Pertaining to the Professional Competency of Those Positions Stated Above, Related Merit Pay and Other Matters Appropriately Related Thereto (For Possible Action)

   **City Clerk/Records Officer** - General discussion was had regarding the evaluations given by the Mayor, Council and City Manager. Council Member Flores made the motion to find Anna Bartlome professionally competent in the position of City Clerk/Records Officer and award a 3.00% increase to the pay of the City Clerk/Records Officer. The motion was seconded by Council Member Anderson and passed unanimously.
6. COMMENTS FROM THE GENERAL PUBLIC
Kathy Durham stated good job.

7. ADJOURNMENT
a. Motion to: Adjournment (For Possible Action)
Council Member Anderson made the motion to adjourn at 6:22 p.m. The motion was seconded by Council Member Gutierrez and passed unanimously.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nick Flores, Councilman
SECONDER: Jerry Anderson, Councilman
AYES: Anderson, Flores, Gutierrez, Hanson, Holm

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jerry Anderson, Councilman
SECONDER: Izzy Gutierrez, Councilman
AYES: Anderson, Flores, Gutierrez, Hanson, Holm

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer
Memo

From: Anna Bartlome

To: 

Date: 09/18/2018

Re: Discussion and Decision to Approve a Wage Adjustment for Lieutenant Donald Lininger as it Relates to the Position of Police Lieutenant and Other Matters Appropriately Related Thereto

See the attached information.
Memo

To: Mayor & City Council
From: Chris J. Melville, City Manager/Director Community Development
CC: [Click here and type name]
Date: 9/14/2018
Re: Agenda – September 18, 2018 “Special Meeting”– Wage Adjustment Police Lt. Lininger

Mayor/Council:

Under operating policy for the Police Lieutenant position which is a position by appointment of the Chief of Police, any wage adjustment for the position is tied to the performance merit increase which you might award the Chief of Police as part of the Chief’s annual evaluation. This is done given that the position is a Department Head appointment and that accepting such appointment places you as part of the Chief’s selective management team.

However, given the previous Chief resigned prior to receiving his annual evaluation which would have occurred at this time of year based on his hire date, I have no way to provide an appropriate wage adjustment to the Lieutenant.

My request is for Council to provide approval for a wage adjustment based on the average of wage adjustments which Lieutenant Donald Lininger has received over the previous four years associated with the former Chief’s evaluations. These were:

2014 – 5.00%
2015 – 3.57%
2016 – 3.50%
2017 – 2.50%

Average: 3.64%

Of course if you think there is justification for a different adjustment that is also your prerogative as Council. When a new Chief has been selected, once again any annual increase the Lt. would receive would be part of the performance component of the Chief’s evaluation.
Memo

From: Anna Bartlome

To:

Date: 09/18/2018

Re: Possible Decision of the Council Relative to Discussion had Pertaining to the Professional Competency of Those Positions Stated Above, Related Merit Pay and Other Matters Appropriately Related Thereto

No information provided.