WEST WENDOVER CITY COUNCIL, MINUTES OF THE
REGULAR MEETING OF OCTOBER 02, 2018

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
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</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
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<td>John B. Hanson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Absent</td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Laura Oslund, Corinne Copelan and Donald Lininger

Mayor Pro-tem Anderson called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-tem Anderson led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

Laura Oslund asked to be placed on a future agenda so that she may discuss various things that the PACE Coalition does in the community. Laura gave a brief update regarding a Mobility Manager Grant they have received which will help transport residents to dialysis treatments. Laura stated that they have also been doing some training for Police Officers on drug recognition and provide car seats for the Fire Department. Laura explained that October is drug take back month and she has some drug disposal packages that can be given to people to make the drugs ineffective.

4. APPROVAL OF THE MINUTES (For Possible Action)

a. City Council - Special Meeting - Sep 18, 2018 6:00 PM Accepted
b. City Council - Regular Meeting - Sep 18, 2018 7:00 PM Accepted

Council Member Holm made the motion to approve the minutes of the special meeting of September 18, 2018 and the minutes of the regular meeting of September 18, 2018. The motion was seconded by Council Member Gutierrez and passed unanimously.

“The City of West Wendover is an equal opportunity provider.”
5. CONSENT CALENDAR
   a. First Reading and Filing of Ordinance #2018-02: An Ordinance Entitled “2018 Amendment to the Basic Compensation Schedule for Certain Appointive Offices of the City of West Wendover,” Providing for the Determination of Starting Pay Scales and Other Matters Appropriately Related Thereto
      Report By City Manager
      Review/Comment: City Council
      Mayor Pro-tem Anderson read the above entitled ordinance and filed with the clerk.
   b. Discussion and Decision to Adopt Resolution #2018-17; A Resolution and Order Fixing the Starting Pay Scale of the Chief Financial Officer for the City of West Wendover Under Provisions of West Wendover Code 1-16-4 (For Possible Action)
      Report By City Manager
      Review/Comment/Action: City Council
      Chris Melville stated that if this resolution is adopted it will go into effect with the provisions Ordinance #2018-02.

      Council Member Gutierrez made the motion to adopt Resolution #2018-17; to begin simultaneously with Ordinance #2018-02; a resolution and order fixing the starting pay scale of the Chief Financial Officer for the City of West Wendover under provisions of West Wendover Code 1-16-4. The motion was seconded by Council Member Holm and passed unanimously.

6. NEW BUSINESS
   a. Discussion and Decision to Rescind Resolution 2017-01 a Resolution Which Created the West Wendover Youth City Council Advisory Board and Rescind the Associated Youth City Council Advisory Board ByLaws and Other Matters Appropriately Related Thereto (For Possible Action)
      Report By Mayor Corona
      Review/Comment/Action: City Council
      Council Member Gutierrez made the motion to table this agenda item until the next meeting. The motion was seconded by Council Member Hanson and passed unanimously.
   b. Discussion and Decision Regarding Approval to Join and Pay Membership Dues for the National League of Cities and Other Matters Appropriately Related Thereto (For Possible Action)
      Report By Mayor Corona
      Review/Comment/Action: City Council
      Chris Melville explained that Mayor Corona provided a memo regarding this item. The memo stated that the Nevada League of Cities would cover the dues for the first year if the City committed to at least another year. The dues for a city our size are $809.00 per year.

      Council Member Gutierrez stated that he has learned a lot from the Nevada League of Cities.
Cities and feels that by joining the National League of Cities he would learn more. Council Member Gutierrez stated that the City is only obligated for one year and he thinks it is a good idea. Council Member Holm asked if we used to be in the National League of Cities. Chris stated that over the years we have been a member of the National League of Cities a few different times. Council Member Anderson stated that we do not know the total cost of belonging to the National League of Cities. Chris stated that the membership is $809.00 but there will be other costs such as travel and training to the various events. Council Member Hanson stated that the National League of Cities will involve more extensive travel whereas the Nevada League of Cities is a pretty small area. Chris stated that the National League of Cities does hold events throughout the United States so travel costs to go to their events would be considerably more expensive.

Council Member Gutierrez made the motion to approve the joint pay membership dues for the National League of Cities. The motion was seconded by Council Member Holm and passed unanimously.

7. DEPARTMENT REPORTS

1. Youth City Council

No Youth Council report was given due to no member present.

2. Fire Chief

Jeff Knudtson stated that Danny Kim was promoted to Fire Captain effective October 1st and with his promotion they are recruiting for a full-time fire fighter.

3. Police Chief

Donald Lininger stated that he attended the Nevada Post Commissioners meeting on September 5th to asked for a six month extension for Officer Escareno to attend POST; the extension was granted and Officer Escareno is enrolled in the January 2019 academy. Donald stated that the Brazo electronic ticket writer training was completed on September 8th and is currently in service. Donald stated that the DCFS began this year's Multi-Disciplinary Team (MDT) meetings; MDT is a local group that uses resources to help intervene with families in need of aid and education prior to having enforcement action. Donald stated that the West Wendover High School Career and Technical Education (CTE) Committee had meet to discuss what educational skills and requirements should be incorporated into the class curriculum to better prepare students to work locally after graduation. The school has a mock dispatch center that can be used to train students on the skills needed to be a public safety dispatcher. Elko SWAT trained the patrol officers on the use of the new ballistic shields. Officer Uribe attended a Monadnock Expandable Baton (MEB) instructor course on September 24th-27th and he along with Sergeant Petro will be the lead impact weapons instructors for the department. The Police Officers, Fire Department and Ambulance Personnel participated with the PTO on the annual "Start with a Hello" program; the program encourages community members to engage with students at the elementary and middle schools. The program started after the Sandy Hook incident and is designed to make the children that are not included socially feel more included. The annual walk/bike to school day is scheduled for October 10th starting by meeting at the high school at 7:30 a.m. and walking to the elementary school at 7:45 a.m. Officer Ulm has enrolled in the Nevada POST reciprocity training and has 90 days to complete the online study and take the written exam. Donald stated that Utah Highway Patrol will be conducting a checkpoint over Deer Widows Weekend. Donald stated that there is still currently a pill drop box in the Police Department lobby.

4. City Clerk/Records Officer
Anna Bartlome stated that on September 27th she and Robyn Smith had attended a training class for the new marriage license software which should go into effect the end of October. There were 9 new marriage licenses issued over the last month bringing the total to 75.

5. **Chief Financial Officer**

Michelle Giovo did provide a monthly memo which was included in the packet.

6. **Public Works Director**

Bryce Kimber stated that the landscape crew has completed the winter fertilizing this month and has been working on a new irrigation system for the City Hall. A new electric lock assembly was installed on one of the Police Department doors. There have been multi people on vacation over the last month which had to be covered for. The street sweeper was out in September to prepare for striping which included some changes to both ends of Florence Way. A meter yoke had to be replaced on Laguna Circle and a fire hydrant between Peppermill's HR building and Montego Bay was malfunctioning but parts have been ordered and will be repaired as soon as they are received. Bryce further stated that they have been dealing with a level 3 communication company who was pulling new fiber optics and only excavated where they had access to conduits. Bryce stated that WasteAway was at the landfill doing litter cleanup as they have been unable to get the honor camp to come. Wheeler came to the landfill to repair the CAT after a board went through an access panel and tore hoses off the radiator. The garbage department has been busy over the past month due to the extra cans at the salt for the races. The hook lift garbage truck also had some repairs done this past month. There have been some issues this past month with the influent pump and a permeate pump with both going to Salt Lake City for repairs. There are 2 of the Aerzon blowers malfunctioning at the reuse plant and Raul Naranjo has scheduled a technician to come. Also one of the drive motors on the screens has been making some noise which could be bearings going out. Bryce explained that Cate Equipment came and installed the new dryer system at reuse. Bryce stated that they have received the correct meter for Shafter 1 which has now been installed and calibrated.

Council Member Holm asked if the new striping was helping traffic at the elementary school. Donald Lininger stated that yes it is helping as about 95% of the people use it correctly but some are still trying to go in the through lane and then sneak in.

7. **City Manager**

Chris Melville stated that the obligations with USDA are now in place and will now move forward with the bond process. Chris stated that he wanted to wait on the bond process until the 10 acre (Industrial Park) land sale was completed. Chris stated that he heard from the architect today (October 3rd) who indicated the new plans should be submitted by the end of next week. Chris is just waiting on Fratelli's Pizza to finish the building permit application. Chris stated that the Chief of Police recruitment closed October 1st and he ended up with 10 applications that meet the deadline.

8. **COMMUNICATIONS**

Reports by Elected Officials

Council Member Holm thanked everyone for their hard work, also Laura Oslund and the PACE Coalition for keeping resources coming and keeping everyone knowledgeable about what we do offer. Council Member Holm thanked Donald Lininger and the schools for helping focus on some of the jobs available here and what education is needed for them as a lot of people stay here after school. Council Member Holm stated that she had attended the Maddy's Pet Project with
Animal Control Officer Peterson and they provided valuable information regarding shelters and animal behavior. Council Member Holm stated that she had attended the Wells Rural Electric dinner on October 1st and it was really nice.

Mayor Pro-tem Anderson thanked the Department Heads and Laura Oslund for everything they do. Council Member Anderson stated that Wells Rural Electric has held community dinners in Wendover Utah and West Wendover Nevada with a dinner in Wells Nevada scheduled.

Council Member Flores thanked the Department Heads for a job well done and also thanked Laura Oslund for everything she has done for the City. Council Member Flores congratulated Danny Kim on his promotion to Fire Captain.

Council Member Gutierrez stated thanks to everybody and Bryce Kimber the streets look good with the new stripes on there. Council Member Gutierrez thanked Laura Oslund for bringing those resources, baby car seats and such, the baby car seats have been around for a while and they really come in handy to have that. Council Member Gutierrez also congratulated Danny Kim on becoming Fire Captain. Council Member Gutierrez stated that Jeremy Loncar had reached out to him which he then reached out to Chris Melville earlier last week as Jeremy Loncar feels that he deserved his last merit pay. Council Member Gutierrez stated Chris Melville explained that his last day would have fallen within his vacation which is not allowed per policy and union contracts. Council Member Gutierrez stated that when he talked to Jeremy about it he could have come back and finished off another time but he was told that he could not work for two entities that were paying into the PERS system. Jeremy felt that if he had been allowed to finish off his initial date of September 1st he would have got his merit pay. Council Member Gutierrez stated that he would just like to have it put on the agenda.

Council Member Hanson thanked Laura Oslund for her interest in the City and for the resources she provides. Council Member Hanson thanked the Department Heads as he appreciates them very much. Council Member Hanson stated that on October 3rd at 6 p.m. starting at the elementary school will be the first Walk the Bark to the Park event. Council Member Hanson stated that the Dog Park group is trying to raise funds to get the area fenced which approximately $18,000.00; the group currently has about $6,000.00. Council Member Hanson congratulated Danny Kim on becoming Fire Captain.

9. APPROVAL OF THE CLAIMS
   a. Claims for October 2, 2018 (For Possible Action)

   Council Member Holm made the motion to approve the claims of October 2, 2018. The motion was seconded by Council Member Gutierrez and passed unanimously.

10. COMMENTS FROM THE GENERAL PUBLIC

   Corinne Copelan stated that the High Desert Advocate does 1/4 page ads for the Dog Park when they can. Council Member Hanson thanked her for doing that.

11. NEXT MEETING DATE AND ADJOURNMENT
a. Motion to: **Adjournment (For Possible Action)**Adopted

The next meeting date is a regular meeting on October 16, 2018 at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. Council Member Gutierrez made the motion to adjourn at 7:47 p.m. The motion was seconded by Council Member Flores and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer