WEST WENDOVER CITY COUNCIL, MINUTES OF THE
REGULAR MEETING OF JANUARY 02, 2019

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Kathy Durham</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
<td></td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
<td></td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
<td></td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Corinne Copelan and Donald Lininger

Mayor Corona called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

4. APPROVAL OF THE MINUTES (For Possible Action)

   a. City Council - Regular Meeting - Dec 18, 2018 7:00 PM Accepted

   Council Member Holm made a motion to approve the minutes of the regular meeting of December 18, 2018. The motion was seconded by Council Member Anderson and passed unanimously.

5. NEW BUSINESS

   a. Discussion and Decision to Approve the Conceptual Site Plan for Deep Roots Medical LLC Facility Located at 395 Industrial Way and Other Matters Appropriately Related Thereto (For Possible Action)

      Report By City Manager
      Review/Comment/Action: City Council

“The City of West Wendover is an equal opportunity provider.”
Chris Melville explained that this was some of the same information as provided for the conditional use permit. Chris explained that this is the conceptual site approval to approve in concept what the project is.

Council Member Flores asked which direction the entrance would face. Chris explained that the entrance would face Industrial Way (you would turn off of US 93A on to Industrial Way).

Council Member Gutierrez made the motion to approve the conceptual site plan for Deep Roots Medical LLC facility located at 395 Industrial Way. The motion was seconded by Council Member Durham and passed unanimously.

Agenda taken out of order, Department Reports, Police Chief heard next, see below.

6. DEPARTMENT REPORTS

1. Fire Chief

Jeff Knudtson had nothing to add to his memo which stated that we have received the Elko County EPWG/DOE grant for $69,650.00. The grant is for 6 thermal imagers and 15 Minitor pagers. The ISO survey was completed on December 13th; this survey is on the response capabilities of the Fire Department, water distribution and the dispatch system to determine the insurance rating. The rating we received was a 4 which is the same as 5 years ago.

2. Police Chief

Donald Lininger stated that Sergeant Connin and Officer Sanchez attended a Defensive Tactics course in Las Vegas in which they were both certified as defensive tactic instructors. The department participated in the annual Shop With A Cop in Elko; ten children from the West Wendover area were driven to Elko were breakfast was provided, they met Santa Claus and were given $200.00 to spend on whatever gifts they wanted. The Police Department hosted a RADAR certification course that was put on by the Nevada Highway Patrol and several agencies from the area participated. The Police, Fire and Public Works Departments assisted with traffic control for the annual Catholic Church Walk; there was an estimated 300 people who participated. Donald stated that on December 13th there were multiple bomb threats throughout the country with several in West Wendover (no credible threat was deemed). On December 16th the Police and Fire Departments assisted with traffic control for the 2nd annual Christmas light parade. Donald stated that on December 24th the officers involved in the shooting were cleared and released to return to work. The reimbursement request for the Off Highway Vehicle grant has been submitted. The new transport van has been delivered to Premier Electronics for the installation of equipment.

3. City Clerk/Records Officer

Anna Bartlome explained that we are no longer using the new software to issue marriage licenses we have gone back to the old program. Anna further explained that the Elko County Clerk will be looking at new marriage license software over the next few months.

4. Chief Financial Officer

5. Public Works Director
Bryce Kimber stated that they did repair some potholes during the last month in which about 2 tons of the hot mix was used. Bryce stated that the southern fence at the landfill was finished. The have been some frozen pipes due to the cold weather but other than that just normal day to day items. Bryce wished everyone a Happy New Year.

Council Member Holm stated that she would like to revisit charging at the dump. Bryce stated that he would get information together. This will be discussed during the budget meetings.

Mayor Corona stated that Butte Street looks great.

6. City Manager

Chris Melville stated that with regards to the information request for the Resort Ordinance will be ready at the next meeting. Chris stated that Rob Stokes asked if there was anything coming up in the Legislative Session that would need support of the Elko County Commissioners and Chris mentioned the DMV location request that Mayor Corona and Councilwoman Holm are working. Chris stated that they should plan on going before the Elko County Commissioners to get support for the request.

7. COMMUNICATIONS

Reports by Elected Officials

Council Member Holm stated that Maddie's Pet group will be in West Wendover on January 15th to issue a grant. Council Member Holm stated that she would like to have a meeting once the new Police Chief is working to go over some things at the Animal Shelter including volunteers. Council Member Holm stated that she would also be contacting the Mayor of Caliente on what they will be doing on the DMV issue.

Council Member Anderson stated he is glad to be back and he thanks the Mayor and Council for indulging his phoning in the last few meetings.

Council Member Flores thanked the Department Heads for a job well done. Council Member Flores hoped everyone had good holidays.

Council Member Gutierrez thanked everyone for their hard work. Council Member Gutierrez stated that it was a great year and 2019 will be even better.

Council Member Durham welcomed everyone back and wished everyone a Happy New Year.

Mayor Corona thanked the Police Department for their coverage during New Year’s. Mayor Corona stated that on Monday January 7th he would be attending the inauguration of Governor Sisolak and then on January 8th he would be attending a Commission on Aging...
Agenda taken back to Department Reports, Fire Chief, see above.

8. **APPROVAL OF THE CLAIMS**
   a. **Claims for January 2, 2019 (For Possible Action)**

   Council Member Holm made the motion to approve the claims of January 2, 2019. The motion was seconded by Council Member Gutierrez and passed unanimously.

9. **COMMENTS FROM THE GENERAL PUBLIC**

   None offered or received.

10. **NEXT MEETING DATE AND ADJOURNMENT**
    a. **Motion to: Adjournment (For Possible Action) Adopted**

    The next meeting date is a regular meeting on January 15, 2019 at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. Council Member Gutierrez made the motion to adjourn at 7:15 p.m. The motion was seconded by Council Member Durham and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer