WEST WENDOVER CITY COUNCIL, MINUTES OF THE
REGULAR MEETING OF FEBRUARY 05, 2019

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Kathy Durham</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Absent</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
<td></td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Absent</td>
<td></td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
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<tr>
<td>Cal Kunz</td>
<td>Chief of Police</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Absent</td>
<td></td>
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<tr>
<td>Debbie Sanchez</td>
<td>Chief Financial Officer</td>
<td>Present</td>
<td></td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
<td></td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Corinne Copelan and Craig Neeley

Mayor Pro-tem Anderson called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-tem Anderson led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

4. APPROVAL OF THE MINUTES (For Possible Action)

a. City Council - Regular Meeting - Jan 15, 2019 7:00 PM

Accepted

Council Member Holm made the motion to approve the minutes of the regular meeting of January 15, 2019. The motion was seconded by Council Member Durham and passed unanimously.

5. NEW BUSINESS

a. Discussion and Decision to Approve the Preliminary Site Plan for Deep Roots Medical LLC Facility Located at 395 Industrial Way and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Engineer
Review/Comment/Action: City Council

Craig Neeley explained that the staff has reviewed the application and provided a memo to the project architect with some changes. Craig stated that any approval would be conditional upon the corrections being made.

Council Member Holm made the motion to approve the preliminary site plan for Deep Roots Medical LLC facility located at 395 Industrial Way. The motion was seconded by Council Member Durham and passed unanimously.

b. Discussion and Decision to Provide Conditional Approval of the Second Amended Final Site Plan for the New C-Store Rusty Palm Remodel Located at 1020 N. Florence Way and Authorize the City Manager to Issue the Final Site Plan Approval Upon the Project Receiving the Necessary Approval by the City Engineer and in Meeting the Appropriate Conditions as Required By the Plan Approval Process and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Engineer
Review/Comment/Action: City Council

Craig Neeley explained that the reason for the amended second final site plan is that the owner has now gone back to the original site plan. The original design kept the diesel fuel islands on the north side of the facility along with large semi truck parking and a dedicated entry/exit for such semis. The change required a review of the full site and facilities drawings which did have some items that had been missed from the original review of the site plan.

Council Member Durham asked if they were now on the same page as City staff. Craig stated that yes things are back on track and that sometimes the architect or civil engineer can miss things during a review. Mayor Pro-tem Anderson asked if the large semis would be able to make the turn. Craig that the second potential site plan would have been tight but in going back to the original design makes it easier.

Council Member Durham made the motion to provide conditional approval of the second amended final site plan for the new C-Store Rusty Palm remodel located at 1020 N. Florence Way and authorize the City Manager to issue the final site plan approval upon the project receiving the necessary approval by the City Engineer and in meeting the appropriate conditions as required by the plan approval process. The motion was seconded by Council Member Holm and passed unanimously.

c. Discussion and Decision to Provide Conditional Approval of the Proposed Parcel Map for Perry Hotels, LLC concerning a Boundary Line Adjustment Between Parcel 1 and Parcel 2, Located in Sections 9,10,15 and 16; Township 33N., Range 70E., M.D.B.&M., as Filed in the Office of the Elko County Recorder File No. 591402 and Generally Located at 1020 N. and 1100 N. Florence Way, West Wendover, Nevada 89883 and Other Matters Appropriately Related Thereto (For Possible Action)

Report By City Engineer
Review/Comment/Action: City Council

Craig Neeley explained that the proposed parcel map would reconfigure the 2 lots which would allow for the Rusty Palm C-Store project to be located on 1 lot. Craig stated that
there are a few minor things that need to be completed on the map but it is fine to approve.

Mayor Pro-tem Anderson asked what the lot sizes would be after the reconfiguration. Craig stated that Lot 1 would be 5.096 acres and Lot 2 would be 3.370 acres; previously the lots were about the same size.

Council Member Durham made the motion to provide conditional approval of the proposed parcel map for Perry Hotels, LLC concerning a boundary line adjustment between Parcel 1 and Parcel 2, located in Sections 9, 10, 15 and 16; Township 33N. Range 70E., M.D.B.&M., as filed in the Office of the Elko County Recorder File No. 591402 and generally located at 1020 N. and 1100 N. Florence Way, West Wendover, Nevada 89883. The motion was seconded by Council Member Holm and passed unanimously.

6. DEPARTMENT REPORTS

1. Fire Chief
   Jeff Knudtson stated that the part for Engine 12 has been installed and now the pump on the truck works properly.

2. Police Chief
   Cal Kunz stated that he has been here for 3 weeks and he has an awesome team. Cal stated that they are still trying to fill two Dispatch positions. Cal stated that on January 28th Officer Escareno began attending Nevada POST. Cal further stated that Heather Neilson attended an e911 meeting in which the build out bid process was discussed (bidding closes on February 28th). The new transport van has had the graphics and equipment installed and is ready to go.

   Mayor Pro-tem Anderson asked what would happen to the old transport van. Cal stated that they will need to review and determine what to do with the old van.

3. City Clerk/Records Officer
   Anna Bartlome stated that 5 marriage licenses had been issued during the month of January which brings the total to 88.

4. Chief Financial Officer
   Debbie Sanchez stated that she has been here for 1 month and the staff is excellent. Debbie stated that the Consolidated Tax came in less during the month of October compared to previous years. Debbie stated that she is still getting familiar with the revenues and would be updating those totals at a later date. Debbie stated that she has provided worksheets for the budget to the Department Heads. Debbie wanted to thank everyone for their patience and that the staff is very welcoming.

5. Public Works Director
   Bryce Kimber explained that Vidal Castaneda retired after 10 years with the City and we are in the process of hiring a replacement.

6. City Manager
Memo was given prior to meeting, no update at meeting due to City Manager being on vacation.

7. COMMUNICATIONS

Reports by Elected Officials

Council Member Holm stated that she is happy to see Debbie Sanchez and Cal Kunz on board. Council Member Holm stated that she was still getting the Maddie's Pet Project information together to present to everyone.

Council Member Gutierrez just thanked everyone for a good job.

Council Member Durham explained that she had meet with representatives of the Boys & Girls Club about possibly getting the program started in West Wendover. Council Member Durham stated that she would be attending the Wells fundraiser for their Boys & Girls Club on February 16th from 5:30 p.m. to 11 p.m. Council Member Durham stated that she is trying to get a meeting set up with members of the community about whether to start a Boys & Girls Club in West Wendover; she will let everyone know when and where it will be.

Mayor Pro-tem Anderson thanked everyone for the job they do in keeping the City going.

8. APPROVAL OF THE CLAIMS

a. Claims for February 5, 2019 (For Possible Action)

Council Member Holm made a motion to approve the claims of February 5, 2019. The motion was seconded by Council Member Durham and passed unanimously.

9. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

10. NEXT MEETING DATE AND ADJOURNMENT

a. Motion to: Adjournment (For Possible Action) Adopted

The next meeting date is a regular meeting on February 19, 2019 at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. Council Member Durham made a motion to adjourn at 7:29 p.m. The motion was seconded by Council Member Holm and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer