WEST WENDOVER CITY COUNCIL, MINUTES OF THE
REGULAR MEETING OF FEBRUARY 19, 2019

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
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</thead>
<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Kathy Durham</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Nick Flores</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Izzy Gutierrez</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<tr>
<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Present</td>
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<tr>
<td>Cal Kunz</td>
<td>Chief of Police</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<tr>
<td>Debbie Sanchez</td>
<td>Chief Financial Officer</td>
<td>Present</td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Aitor Narvaiza, Jenera Healy, Nancy Green, Corinne Copelan, John Hanson and Mike Katsonis

Mayor Corona called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

Elko County Sheriff Aitor Narvaiza stated that they are looking at having a School Resource Officer/Deputy Sheriff located in the City that would also cover Montello area. Sheriff Narvaiza stated that he will be going before the Elko County Commissioners about filling the narcotics officer position.

Council Member Holm asked if there was going to be a way that they could do different kinds of sobriety tests since marijuana is now legal in the State. Sheriff Narvaiza stated that there are many kinds of test but none of them are quick tests. Sheriff Narvaiza stated that they could do a presentation regarding the effects of marijuana if they Council would like.

4. APPROVAL OF THE MINUTES (For Possible Action)

a. City Council - Regular Meeting - Feb 5, 2019 7:00 PM Accepted

“The City of West Wendover is an equal opportunity provider.”
Council Member Holm made the motion to approve the minutes of the regular meeting of February 5, 2019. The motion was seconded by Council Member Anderson and passed unanimously.

5. **NEW BUSINESS**

a. **Discussion and Possible Decision to Provide Conditional Final Site Plan Approval for Deep Roots Medical LLC Facility Located at 395 Industrial Way and Other Matters Appropriately Related Thereto (For Possible Action)**

   Report By City Manager

   Review/Comment/Action: City Council

   Chris Melville explained that a memo of the final comments and changes have been provided to the architect for amendment. Chris stated that the changes are not substantial given that the drawings were very complete and with conditional approval of himself and the City Engineer will verify the changes are made before final approval is provided. Chris explained that a new mechanical engineer is on the project as the previous engineer's license had lapsed which caused delay in submitting building plans.

   Council Member Anderson asked about the name just stating medical. Chris stated that is just how they named the business but they are going to do both medical and recreational marijuana.

   Council Member Flores made a motion to provide conditional final site plan approval for Deep Roots Medical LLC Facility Located at 395 Industrial Way. The motion was seconded by Council Member Holm and passed unanimously.

b. **Discussion and Decision to Appoint HintonBurdick, PLLC as the Financial Auditors for the City of West Wendover and Approve the Related Engagement Letter and Authorize the City Manager to Prepare and the Mayor to Execute Any and All Related Documents and Other Matters Appropriately Related Thereto (For Possible Action)**

   Report By Chief Financial Officer

   Review/Comment/Action: City Council

   Debbie Sanchez explained that per NRS 354.624 the City must designate the auditors 3 months before the close of the fiscal year. Debbie explained that last year the City had awarded a bid to HintonBurdick for 5 years so there are still 4 remaining years left. Debbie stated that she has worked with HintonBurdick in the past and would recommend appointing them again.

   Council Member Durham made a motion to appoint HintonBurdick, PLLC as the Financial Auditors for the City of West Wendover and approve the related engagement letter and authorize the City Manager to prepare and the Mayor to execute any and all related documents. The motion was seconded by Council Member Gutierrez and passed unanimously.

6. **DEPARTMENT REPORTS**

1. **Fire Chief**

   Jeff Knudtson stated that Gary Corona had been involved in an accident at Exit 410; a diesel
came off the exit and hit his vehicle. Jeff stated that he is alright but we are waiting on insurance to fix the truck.

2. **Police Chief**
   Cal Kunz had nothing to report.

3. **City Clerk/Records Officer**
   Anna Bartlome had nothing to report.

Mayor Corona asked if there had been anymore marriage licenses. Anna stated that there had not been anymore marriage licenses issued since the last report.

4. **Chief Financial Officer**
   Debbie Sanchez had nothing to report.

5. **Public Works Director**
   Bryce Kimber had nothing to report.

Mayor Corona thanked the Public Works Department for getting on top of the snow removal and what a good job they did.

6. **City Manager**
   Chris Melville stated that the evaluation meeting for Chief Knudtson and himself is scheduled for March 5, 2019 at 6:30 p.m.

7. **COMMUNICATIONS**

   **Reports by Elected Officials**
   Council Member Holm thanked Public Works Department for clearing the snow. Council Member Holm stated that she will be going to Las Vegas for Maddie's Pet Project and how to make the program sustainable here. Council Member Holm stated that they are working on doing a low or no cost vaccination and spay/neuter clinic in the next few months.

   Council Member Anderson thanked the Public Works Department for clearing the roads. Council Member Anderson stated that he would be present by phone at the next meeting as he would be in Carson City for some other meetings.

   Council Member Flores thanked the departments and Department Heads for a job well done. Council Member Flores thanked the audience for attending and Sheriff Narvaiza for the update.

   Council Member Gutierrez thanked everyone for their hard work with the roads and keeping us safe; also glad that Captain Corona is okay after the accident. Council Member Gutierrez stated that he would not be at the next meeting as he will be out of the country and may not have phone service.
Council Member Durham stated that she had received a letter from a concerned citizen regarding keeping the food bank open. Council Member Durham stated that Griselda Chavez is going to speak at the next meeting regarding either having extra patrol or speed bumps on N. Butte Street in Unit 11 due to traffic in that area. There are lots of kids in the area and people will speed in the area making it unsafe. Council Member Durham stated that she attended the West Wendover Recreation District (WWRD) meeting which was very informative. One of the issues discussed was how to get more recreation opportunities here specifically a recreation center. Council Member Durham stated that it had been brought up during that meeting about coming to the City regarding some of the marijuana money and the WWRD possibly being able to get some of it. Council Member Durham told them that lots of people had already spoken for it so get in line. Council Member Durham stated that she had attended the Boys and Girls Club fundraiser that was in Wells on February 16th. Council Member Durham also thanked Public Works for keeping the streets cleaned up.

Council Member Gutierrez wanted to thank Jeff Durham and Wendover Nugget for the poker tournament they held that raised money for the JAS Foundation.

Mayor Corona stated that he missed the last meeting due to being in Washington, D.C. for the National League of Cities which brings the State Presidents and Executive Directors to meet with members of Congress with the focus this year being on infrastructure. Mayor Corona stated that he had meet with Congresswoman Susie Lee to discuss the Air Force property transfer and she will have her staff working with Congressman Amodei and his staff on the issue. Mayor Corona stated that he had meet with Senator Rosen’s Legislative regarding the Air Force property who will work with Senator Cortez-Masto’s staff on the issue also. Mayor Corona stated that Wes Henderson the Executive Director of the Nevada League of Cities introduced him to the Intergovernmental Affairs Director with the Department of the Interior to see if they could help move the BLM along on the Air Force property transfer issue. Mayor Corona stated that last week was Mayor’s Day at the Nevada State Legislature and there had been 10 mayors present. Mayor Corona explained that will in Carson City he meet with the members of the Legislative Leadership, Governors Intergovernmental Affairs Director and the Governor about issues that affect the communities. Mayor Corona stated that he had also meet with members of the Governor’s staff regarding the bill draft concerning the DMV. Mayor Corona explained that the State Treasurer Conine went with him to meet with the DMV Director Butler in which they discussed various service options to the community.

8. APPROVAL OF THE CLAIMS
   a. Claims for February 19, 2019 (For Possible Action)
   b. January 2019 Hand Checks/EFT (For Possible Action)
   c. January 2019 Insurance (For Possible Action)

Council Member Holm made a motion to approve the claims of February 19, 2019, January 2019 Hand Checks/EFT and January 2019 Insurance. The motion was seconded by Council Member Anderson and passed unanimously.

9. COMMENTS FROM THE GENERAL PUBLIC

John Hanson stated that he had also attended the West Wendover Recreation District meeting in
which they were discussing the recreation center facility. John stated that the community needs to have a recreation center facility as there will be something for every age group including senior citizens. John stated that there needs to be a way to diversify the funds for the WWRD to make them more solvent. John explained that he is not for recreational marijuana but maybe some of the funds could be used for the WWRD so they do not need to raise the standby and service charge. John asked where the marijuana money has been spent and when that was decided.

Council Member Durham stated that she misspoke as the money has not been spent she meant that they would need to get in line as there are lots of people/groups that would like funding from the marijuana funds.

Sheriff Narvaiza stated that he is working on getting a Deputy Sheriff in West Wendover which would also cover Montello and the surrounding area.

10. NEXT MEETING DATE AND ADJOURNMENT

a. Motion to: Adjournment (For Possible Action) Adopted

The next meeting date is a special meeting on March 5, 2019 at 6:30 p.m. in the West Wendover City Hall, Conference Room #115. The next regular meeting is on March 5, 2019 at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. Council Member Gutierrez made the motion to adjourn at 7:33 p.m. The motion was seconded by Council Member Anderson and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer