WEST WENDOVER CITY COUNCIL, MINUTES OF THE REGULAR MEETING OF JULY 02, 2019

1. CALL TO ORDER AND ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
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<tbody>
<tr>
<td>Jerry Anderson</td>
<td>Councilman</td>
<td>Present</td>
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<tr>
<td>Kathy Durham</td>
<td>Councilwoman</td>
<td>Present</td>
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<td>Nick Flores</td>
<td>Councilman</td>
<td>Remote</td>
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<td>Izzy Gutierrez</td>
<td>Councilman</td>
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<td>Jasie Holm</td>
<td>Councilwoman</td>
<td>Present</td>
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<td>Daniel J. Corona</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Bryce Kimber</td>
<td>Public Works Director</td>
<td>Absent</td>
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<tr>
<td>Cal Kunz</td>
<td>Chief of Police</td>
<td>Present</td>
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<tr>
<td>Chris Melville</td>
<td>City Manager</td>
<td>Present</td>
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<tr>
<td>Debbie Sanchez</td>
<td>Chief Financial Officer</td>
<td>Present</td>
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<tr>
<td>Jeff Knudtson</td>
<td>Fire Chief</td>
<td>Present</td>
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<tr>
<td>Anna Bartlome</td>
<td>City Clerk/Records Officer</td>
<td>Present</td>
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Others Present: Brian Boatman, Corinne Copelan and Raul Naranjo

Mayor Corona called the meeting to order at 7:00 p.m. in the West Wendover City Hall, Council Chambers #137. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Corona led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC

None offered or received.

4. APPROVAL OF THE MINUTES (For Possible Action)

a. City Council - Regular Meeting - Jun 18, 2019 7:00 PM Accepted

Council Member Durham made a motion to approve the minutes of the regular meeting of June 18, 2019. The motion was seconded by Council Member Holm and passed unanimously.

5. PRESENTATION

a. Wes Henderson, Nevada League of Cities

Wes Henderson, Executive Director of the Nevada League of Cities, thanked the City for their participation in the league and thanked them for their public service. Wes stated that there had been over 1,100 bills in the Legislative session that was just completed. Governor Sisolak has
signed into law 636 and vetoed 3. The league by statute is authorized to submit up to 5 bill draft request (BDR) per session; 4 BDR's were submitted this session with 1 being withdrawn. Wes stated that 2 of the remaining 3 passed into law. One bill allowed incorporated cities to install or maintain ADA compliant ramps on public right of ways by eliminating the need to contact multiple owners and gaining their permission. The other bill clarified the contribution to PERS on behalf of a member of the General Improvement District and that it does not count against statutory cap on compensation. Wes stated that each session of the legislature is unique and this one was no different. The majority leader of the senate resigned suddenly, one member died and this session saw a female majority. Wes stated that the prevailing wage returned to 2015 levels of $100,000.00 for projects. The percentage of ending fund balance which is exempt from being considered in collective bargaining agreements went from 25% to 16%. Wes stated that the Labor Commission will provide 4 prevailing wages; one would be for Clark County, one for Washoe County, one for the northern rural area of the State and the last for the southern rural area of the State. There were bills that passed that dealt with electric scooters, how public record requests are handled, ethics laws, and all municipal elections will run on the State cycle. Wes reminded everyone of two programs that the league is a sponsor; one is Omnia Partners (former US Communities Government Purchasing Alliance) and the other is Utility Service Partners, Inc. Wes stated that he had recently attended the National League of Cities summer program with the theme being the Summer of Love which the Nevada League of Cities is also going to use for the annual conference in September at Henderson. Wes stated that the next National League of Cities conference is in San Antonio Texas in November.

b. Swearing In of Police Officer Antonio Escerano and Police Officer Rae Hartsell

Judge Brian Boatman swore in Antonio Escareno and Rae Hartsell as Police Officers.

6. CONSENT CALENDAR

a. First Reading and Filing of Ordinance #2019-01; An Ordinance Providing for the Issuance by the City of West Wendover, Nevada, of Its General Obligation (Limited Tax) Water Refunding Bond (Additionally Secured by Pledged Revenues) Series 2019 to Pay in Part the Cost of Refinancing a Water Project; and Providing Other Matters Relating Thereto

Report By City Manager

Review/Comment: City Council

Chris Melville explained that this was a first reading of the ordinance so there is no action at this time. Chris stated that this ordinance is for the General Obligation (GO) water refunding bond for the Johnson Springs Transmission System, which will allow us to refinance the current loan with USDA. Chris stated that this has been previously discussed and a public hearing was held for the item. Chris stated that the second reading and adoption will be held at the July 16th meeting; also around that time the draft agreement with the State Attorney General's Office will be ready. The closing is on schedule to close mid-August.

Mayor Corona read the above entitled ordinance and filed with the clerk.

b. Discussion and Decision to Adopt Resolution #2019-13; A Resolution Repealing Resolution #2010-04 and Approving and Adopting the City of West Wendover May 7, 2019 Water Conservation Plan (For Possible Action)

Report By Public Works Director

Review/Comment/Action: City Council

Raul Naranjo stated that the water conservation plan has been in place for over a decade
and this was an update to that plan.

Council Member Anderson made a motion to adopt Resolution #2019-13; a resolution repealing Resolution #2010-04 and approving and adopting the City of West Wendover May 7, 2019 Water Conservation Plan. The motion was seconded by Council Member Durham and passed unanimously.

7. NEW BUSINESS
   a. Discussion and Decision to Award the Bid for Two (2) New Garbage Trucks (Hook Lift Truck and Front Load Truck) and Authorize City Manager to Prepare and Mayor to Execute Any Related Contracts/Documents and Other Matters Appropriately Related Thereto (For Possible Action)

   Report By Public Works Director
   Review/Comment/Action: City Council

   Raul Naranjo stated that the two trucks we are replacing have been in service for a long period of time and they believe it is time to replace them. Raul stated that they thought it was better to replace the trucks than try to maintain them. Raul stated that on June 20th the City received 4 bids with the low bidder being National Environmental Waste Systems. The hook lift truck was bid at $189,500.00 and the front load truck was $275,490.00 for a total of $464,990.00. Financing options were included with the bid from National Environmental Waste Systems. Chris Melville stated that any motion should include the name of the company and the total bid amount.

   Council Member Anderson asked what was going to be done with the old trucks. It was stated that they were not sure as they are not worth any monetary value and may be kept as a backup. Mayor Corona asked how much was budgeted for the new trucks. Chris stated that he believed that $500,000.00 was the amount budgeted and the bids came in lower.

   Council Member Durham made a motion to award the bid for two (2) new garbage trucks (hook lift truck and front load truck) and authorize the City Manager to prepare and the Mayor to execute any related contracts and/or documents to National Environmental Waste Systems in the amount of $464,990.00. The motion was seconded by Council Member Holm and passed unanimously.

   b. Discussion and Decision on Attending the Nevada League of Cities and Municipalities 60th Annual Conference in Henderson Nevada on September 24-26, 2019 and Other Matters Appropriately Related Thereto (For Possible Action)

   Report By City Manager
   Review/Comment/Action: City Council

   Chris Melville explained that there was money in the budget to send the elected officials and ordinance officers to this event if they wanted to go. Chris stated that he did not think that all would go as it would depend on the final conference schedule. Chris stated that those who need to attend either POWER 1 or 2 should attend.
Council Member Anderson stated that he would not be able to attend the conference. Council Member Holm stated that she would be able to attend the conference. Mayor Corona stated that everyone who can go should as it is important to network and be together. Council Member Durham stated that she would like to attend but it would depend on her schedule and coaching commitments but that she would at least attend a POWER workshop. Council Member Gutierrez stated that he would attend be able to attend the conference. Council Member Flores stated that he would have to check his schedule and see if he would be able to attend.

Council Member Holm made a motion to approve all elected and ordinance officers to attend the Nevada League of Cities and Municipalities 60th Annual Conference in Henderson Nevada on September 24-26, 2019. The motion was seconded by Council Member Anderson and passed unanimously.

8. DEPARTMENT REPORTS
   1. Fire Chief
   2. Police Chief
   Cal Kunz stated that the Department participated in Field Day at the West Wendover Elementary and Middle Schools. The Department held an "Active Shooter" training event which was sponsored by the FBI and conducted at the middle school.
   3. City Clerk/Records Officer
   Anna Bartlome stated that she is working on business license renewals and will have final numbers next month. There were 3 marriage licenses issued in June bringing the total up to 109.

Mayor Corona asked if we knew the total number of marriage licenses that Elko County issued for the same period. Anna stated that she did not have that information.

4. Chief Financial Officer
   Debbie Sanchez stated that even though this was a report for June not all of the revenue was in. The Consolidated Tax was up $122,848.00 this fiscal year compared to last fiscal year. The gaming taxes are down $3,184.00 compared to last year. The motor fuel tax is down compared to prior year which does have to do with the population’s statistics. The room tax is down due casinos no longer paying taxes on comp rooms. Debbie stated that the augmented budget has been sent to the State. Debbie stated that she is working on year end items to prepare for the annual audit. Debbie will be working on the Debt Management Policy and the 4th quarter financials. Debbie attended a Local Government Seminar hosted by HintonBurdick which covered several topics.

Council Member Holm asked if there was a reason why the casinos stopped paying tax on comp rooms. General discussion was had regarding the room tax numbers, payment on comp rooms and the casinos not being required to pay tax on comp rooms.

5. Public Works Director
   Raul Naranjo stated that striping of the streets is completed and there had been a couple changes; one to Elko Avenue by removing the bike lane and making it a joint travel lane with
cars and bikes and the other to the exit by Smith's on Wendover Boulevard by removing the solid yellow line. Chris Melville stated the Elko Avenue was originally striped with bike lanes as a part of the school project but some of the residents in that area requested having some of the parking back. When the bike lanes were present there was not enough room for parking on the street also. Raul stated that the irrigation at Leppy Hills was worked on and graffiti was removed on the fence along Highway 93A. The loader for the compost had been in for repairs but it is now back in service; one of the rear axle bearings had gone out. Raul stated that the new dumping fee for the landfill started on July 1st; there had been an increase in traffic for the weeks leading up to the change. Raul stated that one of the treatment basins was drained at the sewer plant due to a couple of leaks along the wall; sealant was applied and seems to be working fine now.

6. City Manager

Chris Melville stated that the refinancing of the 1998 Water Bond will take place at the July 16th meeting and closing should be in mid-August. Chris stated that the Capital Improvement Policy will be presented at the July 16th meeting. Chris stated that there is progress being made on the Downtown/BLM Property with a Statement of Work draft being provided and reviewed. Chris stated that he was informed that he would receive the final Statement of Work back along with instructions for putting it out to bid sometime this week; transaction maybe finalized in October. Chris has also updated USDA and CDBG on the progress of the BLM with the Downtown property. Chris explained that he had meet with the CEO of Deep Roots who explained that the acquisition with Acreage Holdings may not close until early 2020 and they would be submitting their licensing the end of July with the current management team and will update when purchase is complete. The EV Charging Stations are being done by Wells Rural Electric who did make an initial inspection of the location at the Welcome Center and completion should be late fall. Chris explained that developer for Silverado Estates Unit 1 has come back and provided the phasing of the project and infrastructure. Chris stated that he is waiting for a full size set of plans for that phasing along with a cost estimate which will be reviewed by the City Engineer; once completed a performance and improvement guarantee agreement. Mayor Corona asked if there was something the City could do to require a certain number of affordable housing units in a subdivision. Chris stated that the City can do affordable housing were we designate an area but this area has already received subdivision plat approval. Chris stated that Dylan Wirth has been hired to fill the Dispatch position, there is still a Public Works Janitor position open and it will close July 10th. Chris stated that Mike Rebaleati from POOL/PACT had mentioned the online training courses for employees but he was already in the process of getting the laptops needed for those classes. Chris wished everyone a Happy 4th of July holiday.

9. COMMUNICATIONS

Reports by Elected Officials

Council Member Gutierrez congratulated the newly sworn in Officers Escareno and Hartsell. Council Member Gutierrez wished everyone a great 4th of July.

Council Member Flores congratulated the newly sworn in Officers Escareno and Hartsell. Council Member Flores thanked Wes Henderson for his update of the Nevada Legislative session. Council Member Flores thanked the Department Heads for a job well done. Council Member Flores wished everyone a happy and safe 4th of July.
Council Member Holm congratulated the newly sworn in Officers Escareno and Hartsell. Council Member Holm stated that Pet Connection has a couple of volunteers that they will be bringing in to have their background done. Council Member Holm thanked Chief Kunz for the work on the cat room and condos at the animal shelter. Council Member Holm thinks that it is great that the Police Department participates at various activities with the children. Council Member Holm loves the progress with the downtown area. Council Member Holm wished everyone a safe and happy 4th of July. Council Member Holm told everyone to be very careful of the dry conditions as fires can start and spread very easy.

Council Member Anderson congratulated the newly sworn in Officers Escareno and Hartsell. Council Member Anderson thanked everyone who worked on the 4th of July event. Council Member Anderson thanked all the Department Heads for what they do.

Council Member Durham wished everyone a happy 4th of July. Council Member Durham stated that she had attended an ethics class in Elko. Council Member Durham congratulated the newly sworn in Officers Escareno and Hartsell. Council Member Durham congratulated Chief Kunz on a full staff and thanked Raul Naranjo for his work on the water conservation plan. Council Member Durham hopes everyone has a safe 4th of July.

Mayor Corona congratulated the newly sworn in Officers Escareno and Hartsell. Mayor Corona thanked Raul Naranjo for filling in for Bryce Kimber will he is on vacation. Mayor Corona thanked Debbie Sanchez and Chris Melville for all their work; he also thanked Anna Bartlome for her work with the marriage licenses. Mayor Corona stated that he, Council Member Durham and Council Member Holm did a field trip of the airport, museum, salt flats and curvature of the earth today. Mayor Corona stated that the airport has done so much in just the last year in preserving the buildings and have more in the museum. Mayor Corona wished everyone a happy 4th of July.

Council Member Durham stated that Presidential candidate Julian Castro will be in West Wendover on Saturday July 6th from 9 am to 10 am.

Council Member Flores left the meeting at 7:55 p.m.

10. APPROVAL OF THE CLAIMS
a. Claims for July 2, 2019 (For Possible Action)
   Council Member Holm made a motion to approve the claims of July 2, 2019. The motion was seconded by Council Member Durham and passed unanimously (Council Member Flores left the meeting prior to this item).

11. COMMENTS FROM THE GENERAL PUBLIC
   None offered or received.

12. NEXT MEETING DATE AND ADJOURNMENT
a. Motion to: Adjournment (For Possible Action) Adopted
The next meeting date is a regular meeting on July 16, 2019 at 7:00 p.m. in the West Wendover City Hall, Council Chamber #137. Council Member Anderson made a motion to adjourn at 7:57 p.m. The motion was seconded by Council Member Holm and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer